



## Accountant II

806 5th Street, Wamego, KS | Full-Time | In Person | Operations and Accounting | Non-Exempt

### Bring Accuracy and Insight to BFH

Bank of the Flint Hills is looking for a detail-oriented, analytical professional to join our Operations and Accounting team in Wamego. This role is a great opportunity for someone who enjoys working with financial information, solving problems, improving processes, and collaborating across departments to support accurate reporting and strong internal controls.

### About the Role

**The Accountant II** plays a key role in supporting the bank's accounting, reporting, and internal control functions. You will perform operational accounting and financial reporting activities, complete reconciliations, support month-end and regulatory reporting, and work across departments to help ensure financial information is timely and accurate. This role also provides administrative support to the Human Resources function and contributes to process improvements, audits, examinations, and strategic initiatives.

### What You'll Do

- Perform daily balancing and reconciliation of general ledger accounts and maintain organized supporting documentation.
- Support monthly, quarterly, and annual close activities, including journal entries, accruals, reconciliations, and accounting schedules.
- Assist with accounts payable, prepaid expenses, investment and balance sheet reconciliations, and other operational accounting activities.
- Prepare and support financial reports, board reporting packages, ALCO materials, management reports, and related accounting schedules.
- Analyze financial statement fluctuations, research discrepancies, and help identify errors, unusual activity, or control concerns.
- Assist with Call Reports, FR Y reports, and other regulatory reporting, along with mark-to-market and investment portfolio processes.
- Support regulatory examinations, audits, safety and soundness reviews, and internal control processes related to reconciliations and reporting accuracy.
- Participate in process improvement initiatives designed to strengthen operational efficiency, financial controls, and reporting processes.
- Provide administrative support for Human Resources processes, employee records, onboarding and offboarding documentation, communications, and benefit-related activities.

### What We're Looking For

- Strong understanding of general ledger accounting, reconciliations, and financial reporting.
- Strong analytical, organizational, and problem-solving skills with excellent attention to detail and accuracy.
- Ability to manage multiple deadlines, prioritize responsibilities, and work effectively across departments.

- Proficiency with Microsoft Excel, accounting and reporting systems, and the ability to learn and use banking technology.
- Knowledge of regulatory reporting and banking compliance requirements is preferred.
- Professional judgment and discretion when handling confidential financial, customer, and employee information.

## Education & Experience

- Bachelor's degree in Accounting or a related field preferred.
- Banking or financial institution accounting experience preferred.
- Experience with Cognos, Microsoft Excel, accounting/reporting systems, general ledger accounting, reconciliations, or financial reporting is beneficial.

## Why Bank of the Flint Hills?

**At BFH, our core values guide how we work, serve, and grow together.** We believe we're Better Together, Built to Serve, committed to Being Our Best, and Never Stuck. We're looking for someone who values accuracy, collaboration, continuous improvement, and supporting the financial strength and success of the bank and the communities we serve.

### Ready to Join Our Team?

We'd love to hear from you! Please submit a completed employment application and your resume to [hr@bfh.bank](mailto:hr@bfh.bank)

*Bank of the Flint Hills is an Equal Opportunity Employer. We are committed to creating an inclusive environment for all employees.*